



MARKET STALL BOOKING FORM & Tax Invoice

**“Market Day in Claypits area corner Barry way & Kosciuszko Road Jindabyne ”
Sunday 20th February 2022**

Company/Agency _____ ABN _____

Contact Person _____

Mailing Address _____

City _____ State _____ Postcode _____

Phone – BH _____ AH/Mobile _____

Fax _____ Email _____

Site Fee (3m x3m only): \$35.00

Please list main products and services or demonstrations planned:

Date: Sunday 20th February 2022 **Time** 8am to 3pm

Venue: Claypits area Corner Barry Way & Kosciuszko Road Jindabyne, Jindabyne

Stallholders are expected to operate throughout the entire day. The hours of operation of the Flowing Festival Markets are 8am to 3pm.

The Lake Jindabyne Flowing Festival will be open to the general public again in 2022. The Flowing Festival Market day has been promoted widely throughout the region. The 13th Lake Jindabyne Dragon Boat Challenge, amusement rides and food stalls will also be staged on the foreshore in the park on drawing an anticipated crowd of 4000 people. There will be NO entrance fee to the park on Sunday; the Market Day is promoted as a feature of the overall Flowing Festival Program.

My site fee is \$ _____ which is attached, together with a copy of my current broadform liability policy and Covid plan & risk assessment.

Please make cheques payable to: **Lake Jindabyne Snow Dragons or**

Direct Debit payment into account BSB 062655 Account no10112575 (stall name as reference)

Bookings will only be accepted and processed when this form is returned with full payment/ copy of insurance policy and risk assessment details as above.

Applications need to be received by Monday 14th February 2022

Exhibitors signature _____ Date _____

MARKET STALL COORDINATOR

For further information contact Kerry Townend mobile: 0418431810 Email: skibunykerry@hotmail.com

FLOWING FESTIVAL

info@flowingfestival.com.au | www.floatingfestival.com.au



MARKET STALLHOLDER FESTIVAL INFORMATION

BUMP IN / BUMP OUT : From 6.00am to 8am / 3.00 PM

Market Stallholders can bump in from 6am, please NOT before 6am. Flowing Festival Safety Officer will greet you and show you to your stall site. Please do not drive through gates without being assigned your stall site. Market Stallholders need to be onsite by 8am on Sunday 20 February 2022 ready to commence selling at 8am until 3pm. Stall size approx 3 x 3 metres. You will need to provide your own shelter & table. Once in the festival grounds, vehicles must unload and vacate by 8am and obey all instructions given by festival organisers. You may be removed from the venue if you fail to do so.

Stallholders are not to retrieve their cars to drive back onto the market site until 3pm as this is a huge safety concern.

VEHICLES

All vehicles are to be parked at the Claypits stallholder parking area. No vehicles are to be left onsite after 8am. If you arrive late, the festival grounds for unloading will be CLOSED and your vehicle will not be permitted to enter. For festival patron safety, under no circumstances are vehicles allowed to be driven in the festival grounds between 8am and 3pm.

STALL SITES

All stalls sites are 3m x 3m. All stalls are to be set up within their allotted area with nothing protruding out of the space. Please take into account your entire stall including ropes and awnings. If your stall is bigger than your allocated space – you won't fit. This causes both stallholders and organisers major headaches. If you require more than the allocated space for one stall site, you will need to pay for an additional stall site space. If you arrive on site requiring more space than outlined in your application, the Flowing Festival committee has the right to refuse your entry and fees will not be refunded. Stalls will be allocated a position at the discretion of the Flowing Festival Committee. Please be aware that stallholder's requests for preferred positioning may not be granted. You will be notified of your stall position when you arrive at the Flowing Festival Registration Tent.

HEALTH & SAFETY

Every stall will undertake a safety risk assessment prior to trading on Sunday morning by the Flowing Festival Safety Officer.

Stallholders are expected to ensure their stall meets the required health and safety standards or you may not be permitted to trade. Leads, power boards and electrical connectors on the ground are expressly prohibited.

COVID SAFE PLAN

You must complete a Covid Safe Plan and attach it to this application. Please familiarize yourself with the latest updates for a covid safe market stall at <https://www.health.nsw.gov.au/>.

It is recommended that all stallholders provide hand sanitizer for their own use and for the use of market attendees when visiting their stall.

INSURANCE

Public liability insurance cover is compulsory for all stallholders. A copy of your Public Liability Policy must be forwarded to Flowing Festival with your stall application.

Please note that the 'Certificate of Currency' MUST state the business name, expiry date and the coverage either 'Anywhere in Australia', 'Anywhere in New South Wales' or specifically 'Flowing Festival'.

LIABILITY

The Flowing Festival Committee accepts no responsibility to the stallholders produce, equipment, materials or machinery from damage arising from: Theft & breakages; Flooding, water, storm; Electrical failure; Malicious activities

WEATHER CONDITIONS

Summer in the high country is a beautiful time of year. However, the weather can be unpredictable. The days can be very hot, with temperatures soaring to the mid-30 degree range in the middle of the day. Stallholders are encouraged to have adequate sun protection by way of a covered stall or market umbrella.

It is important to also ensure that you have a wet weather contingency plan for your stall and your stock. There is no alternative date for Flowing Festival.

FLOWING FESTIVAL

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TERMS & CONDITIONS

To accept the following Terms & Conditions of being part of Flowing Festival 2022, please sign your name in the space provided on the Application Form.

- 1 Applications that are incomplete or unsigned will not be accepted.
- 2 I understand that the submission of an application does not guarantee me a stall site at the Festival and that my application must first be approved by event organisers.
- 3 There is NO ALTERNATIVE DATE if the event is cancelled due to inclement weather.
- 4 There will be NO REFUNDS if the event is cancelled due to inclement weather.
- 5 If the weather is looking uncertain, a decision to cancel will be made by the Festival organisers on the morning of the event.
- 6 Entry to the venue will be refused if fees have not been paid in full prior to the event weekend.
- 7 Event organisers reserve the right to refuse any application without explanation. Late applications may also be refused.
- 8 Flowing Festival will not be held responsible for loss or lack of income generated at the event, or if pre-held expectations have not been met.
- 9 By applying to trade at Flowing Festival you agree to operate for the duration of the festival.
- 10 Late requests made on the day of the event e.g. power supply, specific stall location etc, may be refused.
- 11 Stallholders are liable for damage to the venue caused by them or their subcontractors and vehicles.
- 12 Stallholders must only sell those items as specified in their application.
- 13 You cannot share stalls or sell another person's items.
- 14 Stalls cannot be transferred, sublet, franchised or sold to any other person, nor can they be shared without written approval from Flowing Festival. You do not own a space at Flowing Festival.
- 15 Any stallholder found confronting another stallholder for any reason will not be invited back. We do not tolerate this type of behaviour at Flowing Festival.
- 16 Only products listed and approved by the Flowing Festival Committee on the current application may be sold. If you wish to add new items to your stall, a request in writing, with photos, must be approved by the Flowing Festival Committee, 2-3 weeks before the event. This list is kept on file and will be used for spot checks.
- 17 Stallholders must confine their displays to their allocated space. Signs and displays must be within this area. Please keep pathways clear for patrons.
- 18 Stallholders cannot commence bump out until the festival has concluded and all patrons have departed from the event area.
- 19 Flowing Festival has the right to withdraw an offer to trade at any time. Flowing Festival does not accept any responsibility for costs incurred.
- 20 Stallholders must provide a covid safe plan with their application and also ensure this is accessible whilst trading at the event.
- 21 Should Flowing Festival need to cancel due to covid restrictions, stallholder fees will be refunded.